



March 29, 2016

**Division Memorandum**  
No. 160 s. 2015

**ADVANCE TRAINING COURSE FOR UNIT LEADERS**

To: Division Field Commissioners  
District/School Commissioners  
Secondary School Commissioners  
Heads, Private Elementary and Secondary Schools

1. Attached is Regional Memorandum No. 174, s. 2016, dated March 18, 2016, announcing the conduct of "**Advanced Training Course for Unit Leaders**" of the Boy Scouts of the Philippines (BSP), for the guidance and information of all concerned.
2. For more details, refer to the attached Regional Memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed. D, CESO VI**  
Schools Division Superintendent

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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. \_\_\_\_\_ s. 2016

TO **0174**

: Schools Division Superintendents, Assistant Schools Division Superintendents  
Head of Public Elementary and Secondary Schools

SUBJECT : **ADVANCED TRAINING COURSE FOR UNIT LEADERS**

MAR 18 2016

1. This is to announce the conduct of Advanced Training Course for Unit Leaders, details of which are as follows:
  - a. **ADVANCED TRAINING COURSE FOR TROOP LEADERS**  
Date : April 4-10, 2016  
Venue : Cabugao Elementary School, Batan, Aklan
  - b. **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**  
Date : April 5-10, 2016  
Venue : Cabugao Elementary School, Batan, Aklan
  - c. **ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS**  
Date : April 10-17, 2016  
Venue : Roxas Park, Garcia-Hernandez, Bohol
  - d. **ADVANCED TRAINING COURSE FOR TROOP LEADERS**  
Date : April 19-25, 2016  
Venue : Sitio Imaga, Brgy. Cabacungan, Allen, Northern Samar
  - e. **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**  
Date : April 20-25, 2016  
Venue : Sitio Imaga, Brgy. Cabacungan, Allen, Northern Samar
  - f. **ADVANCED TRAINING COURSE FOR TROOP LEADERS**  
Date : May 16 - 22, 2016  
Venue : Santiago, San Francisco, Camotes, Cebu
  - g. **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**  
Date : May 17 - 22, 2016  
Venue : Santiago, San Francisco, Camotes, Cebu
2. Participants to this training are graduates of the Basic Training Course, must have completed their training assignment, currently registered with his/her unit, and Physically fit with duly accomplished Physical Examination Form.
3. Registration Fee: A registration fee of Five Thousand Pesos (Php5,000.00) shall be charged to each participants to defray cost of meals, snacks, handouts, T-shirt, materials/supplies and other administrative expenses.
4. Name of participants must be submitted 20 days before the training. Participants are required to report at the course venue the day before the start of the training.
5. Application for Participation together with reservation fee of P1,000.00 must be fully accomplished with proper endorsement by the Council Scout Executive and must be reach at Regional Office 20 days before the start of the course.
6. Participation to this training shall be on official time only. It is suggested that Local Council shall make representations with the Office of the Schools Division Superintendents/Administrators so that the registration fee, travel and other miscellaneous expenses of the teacher-participants may be charged to local funds, subject to the usual accounting and auditing rules and regulations.
7. Compliance and immediate dissemination of this Memorandum is desired.

*Juliet A. Jeruta*  
**JULIET A. JERUTA**  
Director III  
Officer-in-Charge  
DepEd, Region VII